

Letter of Reference

To applicant: Please fill in your name and ID number before passing this form to the person who will serve as your referee. Two letters of reference are required with the application for the MBA programme.

Name:

ID number

To the referee: Please note that this reference will be used to evaluate the applicant's ability to take on studies in the MBA programme. The following questions should serve as a guide as to the type of information needed, but feel free to add any information that you feel might aid in the evaluation of the applicant.

1. How is the applicant known to you?
2. What do you consider the applicant's greatest strengths or qualifications?
3. What are the applicant's main weaknesses?
4. Is the applicant likely to succeed in the MBA programme?
5. Do you foresee any obstacles to the applicant's successful completion of a challenging course of study such as the MBA programme?

Name of referee:

Date:

Current position:

Current institution:

Address:

Please e-mail the reference directly to the MBA Programme mba@hi.is